

**Waterwood Improvement Association, Inc**  
**Permit to Build Application Large Improvement Project**

PLEASE PRINT

ACB Application No. \_\_\_\_\_

\_\_\_\_\_ (Lot owner) requests Architectural Control Board (ACB) approval to commence work on the following project:

**Description of project or work to be performed: (please check appropriate box)**

	<b>New Build</b>		<b>Addition</b>		<b>Remodel</b>
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**Lot Location** (If work will occur on multiple lots, all lot information must be included):

**Section/Subdivision:** \_\_\_\_\_ **Block:** \_\_\_\_\_ **Lot(s):** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**Submitted with this application are the following (check additional that may apply):**

Check	Item	Required (to be completed by WIA)	Date Received
X	Site (plot) plan for lots showing existing and proposed improvements, easements, building and setback lines, topography		
	Soil sample survey ( <b>Not required, but strongly recommended</b> )		
X	Slab survey		
X	Final house (dwelling) plan <b>in duplicate</b>		
	Other building / structure plan <b>in duplicate</b>		
X	Completed Attachment A for this application		
X	Capital Improvement fee in the amount of <b>\$ 3,200.00 (2024)</b> ***** <b>NON-REFUNDABLE</b> *****		
X	Copy of San Jacinto County General Residential Development Permit		
X	Copy of Waterwood MUD #1 Permit to Construct		
	Copies of Consent to Encroach into public utility or drainage easement		
	Boathouse or boat slip plan (****TRA authorization required)		
	Bulkhead and / or pier plan (****TRA authorization required)		
	Copy of Trinity River Authority authorization		
X	Pre Pour Inspection Report - <b>SEE #8</b>		
X	Framing and Mechanical Systems Stages Report – <b>SEE #8</b>		
X	Completion Inspection Report – <b>SEE #8</b>		

**Other information:**

**General Contractor or Builder** (if known at time of application submittal):

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Licensed Professional Home Inspector: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

I, \_\_\_\_\_ (lot owner) **agree to the following terms and conditions for this project as part of my application for a Permit to Build:**

1. No improvement project work will begin on the lot(s) until a written Permit to Build has been issued and posted on the lot(s) by the ACB. This includes removal of trees or other native growth.
2. The improvement project plan and construction work will comply with Waterwood Policies for Residential Lots, other applicable Protective Covenants or Declaration of Restrictions for the lot(s), and any project specific requirements as established by the ACB.
3. The 45 day application approval/disapproval period will not begin until the ACB has received all documents and information needed to process this application.
4. If any plan changes or revisions are made to the exterior of any lot improvements after receipt of a Permit to Build, the changes will be submitted to the ACB for approval prior to being incorporated.
5. The lot owner shall instruct the General Contractor to comply with all requirements listed in the General Contractor or Builder Requirements document.
6. If this project is a construction of a house (dwelling), it shall not be occupied until the ACB has issued a Certificate of Occupancy.
7. The Waterwood Improvement Association, Inc., its Board of Directors, Architectural Control Board Members, administrative staff, or any agent thereof, shall not be responsible in any way for: a) defects of any kind in the plans or other information or data submitted, revised, or approved; or b) for structural or other construction defects of any kind in work done according to such plans.
8. The construction of a House REQUIRES three (3) inspections of the structure by a licensed professional home inspector to insure the home is being built to the International Residential Code at owners expense. Report to be submitted to WIA immediately upon stage completion.

Lot Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Lot Owner Name (printed): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Contact phone numbers: \_\_\_\_\_ or \_\_\_\_\_

E-mail address: \_\_\_\_\_

Initial application received by: \_\_\_\_\_ Date: \_\_\_\_\_

**Attachment A Additional Information**

Please print

**Lot Description** (check all boxes that apply):

<input type="checkbox"/>	<b>Lake Lot</b>	<b>Is it bulk-headed?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/>	<b>Golf Course Lot</b>			
<input type="checkbox"/>	<b>Corner Lot</b>			
<b>Lot surface grade:</b> <input type="checkbox"/> Essentially Level <input type="checkbox"/> Noticeably sloped				

**List any existing improvements or structures on the lot:**

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**List any special lot characteristics** (severe grade, utility or drainage easements, gullies, etc.):

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**Proposed construction** (attach additional sheets if constructing multiple buildings):

**Type of building:**  **House**  **Outbuilding**  **Boathouse**  
 Type of construction:  Wood frame  Other \_\_\_\_\_  
 Foundation type: \_\_\_\_\_  
 Number of stories: \_\_\_\_\_ Height of tallest building: \_\_\_\_\_ feet

**Building(s) square footage:**

House (heated/cooled living area): Total: \_\_\_\_\_ 1<sup>st</sup> floor: \_\_\_\_\_ 2<sup>nd</sup> floor: \_\_\_\_\_  
 Garage: \_\_\_\_\_ Attached to house?  Yes  No  
 Carport: \_\_\_\_\_ Attached to house?  Yes  No  
 Boathouse: \_\_\_\_\_ Number of boat slips: \_\_\_\_\_ Storage room?  Yes  No  
 Outbuilding (type and area): \_\_\_\_\_  
 Other structure (type and area): \_\_\_\_\_

**Number of rooms:**

House: Total: \_\_\_\_\_ 1<sup>st</sup> floor: \_\_\_\_\_ 2<sup>nd</sup> floor: \_\_\_\_\_  
 Boathouse: \_\_\_\_\_  
 Outbuilding 1: \_\_\_\_\_ Outbuilding 2: \_\_\_\_\_  
 Other structure: \_\_\_\_\_

**Driveway minimum width:** \_\_\_\_\_

**Exterior Material Specifications** (attach additional sheets if constructing multiple buildings)

Specifications for building(s): \_\_\_\_\_

**Exterior Walls** (check all that apply)

<input type="checkbox"/> Brick	_____ %;	Color(s): _____
<input type="checkbox"/> Stone	_____ %;	Color(s): _____
<input type="checkbox"/> Stucco	_____ %;	Color(s): _____
<input type="checkbox"/> Vinyl siding	_____ %;	Color(s): _____
<input type="checkbox"/> Wood siding	_____ %;	Color(s): _____
<input type="checkbox"/> Hardiplank	_____ %;	Color(s): _____
<input type="checkbox"/> Other	_____ %;	Color(s): _____

Attachment A continued

Roof (note: roofing material must be fire retardant)

Material: \_\_\_\_\_

Style: \_\_\_\_\_

Color: \_\_\_\_\_

Deck Material: \_\_\_\_\_

Patio Material: \_\_\_\_\_

Fireplace(s): Will the building include one or more fireplaces? \_\_\_\_ Yes \_\_\_\_ No

#1 \_\_\_\_ Gas only \_\_\_\_ Wood only \_\_\_\_ Wood and Gas \_\_\_\_ Prefab \_\_\_\_ Masonry

#2 \_\_\_\_ Gas only \_\_\_\_ Wood only \_\_\_\_ Wood and Gas \_\_\_\_ Prefab \_\_\_\_ Masonry

#3 \_\_\_\_ Gas only \_\_\_\_ Wood only \_\_\_\_ Wood and Gas \_\_\_\_ Prefab \_\_\_\_ Masonry

Is a chimney (flue) spark arrester specified for all wood burning fireplaces? \_\_\_\_ Yes \_\_\_\_ No

Other specifications:

Propane Storage Tank: Will a propane storage tank be installed on the lot? \_\_\_\_ Yes \_\_\_\_ No

If yes:

Tank size: \_\_\_\_\_ gallons

Location: \_\_\_\_\_

Installation method: \_\_\_\_ Above ground \_\_\_\_ Buried

(Note: above ground tanks must be screened from view)

Fence Specifications:

Material: \_\_\_\_\_

Style and height: \_\_\_\_\_

If masonry, metal or painted/stained wood, specify color:

\_\_\_\_\_

Other Information:

Explain any proposed changes to the lot surface grade: \_\_\_\_\_

\_\_\_\_\_

How many trees are proposed for removal? \_\_\_\_\_ How many of the above number of trees are within the footprint of the proposed building(s)? \_\_\_\_\_

Will the front (street side) of the lot be landscaped? \_\_\_\_\_

Please include any additional information about the proposed project that is pertinent to the ACB's review and approval process: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_